



**THOMAS L. GARTHWAITE, M.D.**  
Director and Chief Medical Officer

**FRED LEAF**  
Chief Operating Officer

COUNTY OF LOS ANGELES  
DEPARTMENT OF HEALTH SERVICES  
313 N. Figueroa, Los Angeles, CA 90012  
(213) 240-8101

**BOARD OF SUPERVISORS**

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First District

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Fifth District

September 15, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO AGREEMENT  
NO. H-700672 WITH EXCEL ELEVATOR SERVICES, INC.**  
(2<sup>nd</sup> District) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

Approve and authorize the Director of Health Services, or his designee, to execute Amendment No. 1 to Agreement No. H-700672, substantially similar to Exhibit I, with Excel Elevator Services, Inc. (Excel) to extend the term through January 31, 2006, to complete the repairs and upgrades to elevators 3 and 4 at Martin Luther King, Jr./Drew Medical Center, and to continue on a month-to-month basis not to exceed three months through March 31, 2006, at no additional County cost.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:**

In approving this action, the Board is allowing Martin L. King, Jr./Drew Medical Center (King/Drew) to complete the repairs and refurbishments of the final two of the facility's four passenger elevators that had been identified for repair. All four elevators will not be completed by the previously estimated target date of October 11, 2005, as work on the elevators could not begin until after the accreditation process of King/Drew was completed.

FISCAL IMPACT/FINANCING:

There is no additional net County cost for this Amendment. On September 14, 2004, the Board approved a maximum obligation of \$589,630, net County cost. Funding is included in the Fiscal Year 2005-06 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On September 14, 2004, the Board approved an Agreement with Excel Elevator Services, Inc. (Excel) effective upon Board approval for 56 weeks with a maximum obligation of \$589,630, net County cost. It was anticipated that 56 weeks would be sufficient time to repair and upgrade four passenger elevators, 3, 4, 7, and 8, at King/Drew Medical Center. However, an accreditation process at the Medical Center delayed the commencement of the project. In addition, on occasion, Excel has been requested to halt the repair work on a temporary basis to minimize inconvenience to King/Drew's operations and the public. The repairs on elevators 7 and 8 have been completed and Excel is continuing to work on elevators 3 and 4. The Department is recommending the extension of the Agreement through January 31, 2006 to provide sufficient time to complete the repairs of elevators 3 and 4.

Attachment A provides additional information.

Exhibit I has been approved as to form by County Counsel.

CONTRACTING PROCESS:

The recommended action is an Amendment to an existing County agreement that was recommended as a sole source Agreement. This item was not placed on the Board agenda three weeks prior to its expiration date due to pending information from the contractor related to the statement of work and progress on deliverables.

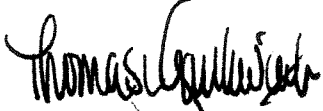
IMPACT ON CURRENT SERVICES (OR PROJECTS):

There is no impact on King/Drew operations.

The Honorable Board of Supervisors  
September 15, 2005  
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When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Thomas L. Garthwaite".

Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

TLG:lm

Attachments (2)

c: Chief Administrative Officer  
County Counsel  
Executive Officer, Board of Supervisors

BLexcelamd1.lm.wpd

SUMMARY OF AGREEMENT

1. Type of Service:

Repair and upgrade of passenger elevators at King/Drew Medical Center.

2. Contractor's Name, Address, and Telephone Number:

Excel Elevator Services, Inc.  
4444 Union Pacific Avenue  
City of Commerce, CA 90023  
Attention: John Luu, Corporate Secretary  
Telephone: (323) 268-3215  
Facsimile: (323) 268-3216

3. Term:

September 14, 2004 through January 31, 2006, with a month-to-month extension through March 31, 2006.

4. Financial Information:

There is no additional net County cost for this Amendment. On September 14, 2004, the Board approved a maximum obligation of \$589,630, net County cost. Funding is included in the Fiscal Year 2005-06 Board Adopted Budget.

5. Geographic Area To Be Served:

South Area

6. Accountability for Monitoring:

King/Drew Medical Center Administrator

7. Approvals:

Operations: Fred Leaf, Chief Operating Officer

Contracts and Grants Division: Cara O'Neill, Chief

County Counsel (approval as to form): Robert E. Ragland, Senior Deputy

EXHIBIT I

Contract No. H-700672-1

AGREEMENT FOR THE REPAIR AND UPGRADE OF ELEVATORS 3, 4, 7 AND 8  
AT MARTIN LUTHER KING, JR./DREW MEDICAL CENTER

AMENDMENT NO. 1

THIS AMENDMENT is made and entered into this \_\_\_\_\_ day  
of \_\_\_\_\_, 2005

by and between COUNTY OF LOS ANGELES (hereafter  
"County"),

and EXCEL ELEVATOR SERVICES, INC.  
(hereafter "Contractor").

WHEREAS, reference is made to that certain document  
entitled "AGREEMENT FOR THE REPAIR AND UPGRADE OF ELEVATORS 3,  
4, 7 AND 8 AT MARTIN LUTHER KING, JR./DREW MEDICAL CENTER",  
dated September 14, 2004 and further identified as County  
Agreement No. H-700672 (hereafter, "Agreement"); and

WHEREAS, Agreement is scheduled to expire on October 11,  
2005; and

WHEREAS, the parties wish to provide for an extension to  
the term of Agreement at no additional cost; and

WHEREAS, Agreement provides that changes to its terms may  
be made in the form of a written amendment which is formally  
approved and executed by parties.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Agreement Paragraph 2.0, TERM OF AGREEMENT,

Subparagraph 2.1 shall be revised to read as follows:

"2.1 The term of this Agreement shall be effective September 14, 2004 through January 31, 2006, and continue on a month-to-month basis not to exceed three months through March 31, 2006, subject to COUNTY right to terminate earlier as provided herein."

2. Except for the changes set forth hereinabove, Agreement shall not be changed in any other respect by this Amendment.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Amendment to be subscribed by its

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Director of Health Services, and Contractor has caused this  
Amendment to be subscribed in its behalf by its duly authorized  
officer, the day, month, and year first above written.

COUNTY OF LOS ANGELES

BY \_\_\_\_\_  
Thomas L. Garthwaite, M.D.  
Director and Chief Medical Officer

EXCEL ELEVATOR SERVICES, INC.  
CONTRACTOR

By \_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
PRINTED NAME

TITLE \_\_\_\_\_  
(AFFIX CORPORATE SEAL)

\_\_\_\_\_  
CONTRACTOR LICENSE NUMBER

APPROVED AS TO FORM BY THE  
OFFICE OF THE COUNTY COUNSEL

By \_\_\_\_\_  
DEPUTY

APPROVED AS TO CONTRACT  
ADMINISTRATION:

Department of Health Services

By \_\_\_\_\_  
Cara O'Neill, Chief  
Contracts and Grants Division

AmendmentNo.1H-700672wExcelFinal:LM  
09/19/2005